

UCI EMERITI BYLAWS

Revised June 2014

Article I - Name

This non-profit organization, an official support group of the University of California, Irvine, shall be known as the UCI Emeriti Association.

Article II - Purposes

The purposes of the organization shall be:

1. to assist emeriti in making the transition from their regular pre-retirement academic schedule to an active post-retirement program involving as appropriate, instruction, scholarly research, writing, consultation and other pursuits, with continuing benefits to the University, their discipline, and society.
2. to provide an opportunity for members to maintain professional contact with their colleagues in their own and other disciplines locally and elsewhere;
3. to promote the general welfare and fair treatment of emeriti and of their spouses or surviving widows or widowers;
4. to sponsor educational and social events for the benefit of the membership, the University community and the Orange County community.
5. to promote the welfare of the University and support the University's goals for community enlightenment and societal advancement;
6. to advise the Academic Senate and/or the administration of UCI when advice is appropriate, even if unsolicited.
7. to participate with other UC emeriti associations in the Council of University of California Emeriti Associations as advocates for emeriti interests and benefits.
8. to coordinate activities and collaborate with the UCI Retirees Association and the UCI Center for Emeriti and Retirees.
9. to take such other actions as may be necessary or expedient for the administration of the organization's affairs and the attainment of its goals.

Article III - Membership

Section 1: Regular members may include individuals who were:

- a. members of the Irvine Division of the Academic Senate at retirement;
- b. members of the Senate from other UC campuses who, at retirement, have moved to the UCI area and want to be a member;
- c. former UCI Senate members who retire from another institution;
- d. spouses, significant others, and widows/widowers of regular members living or deceased, married, or divorced;
- e. non-Senate UCI recipients of the Emerita/us titles, including UCI Librarians, and
- f. non-Senate UCI academics with educational and professional qualifications comparable to those of emeritus faculty and who are nominated by two or more regular members and approved by the Membership Committee and the Executive Committee of the UCIEA.

Section 2: Associate membership is offered to Emeriti from other institutions who have not been affiliated with the University of California but who have moved to the UCI area, and who are nominated by two or more regular members and approved by the Membership Committee and the Executive Committee of the UCIEA. Associate members pay dues, but are non-voting members.

Section 3: A member or former member shall not lose eligibility because of a change of marital status. Members need not be dismissed if financial hardship makes the payment of dues difficult.

Article IV - Dues and Contributions

Section 1: The academic year (July 1 through the following June 30) shall constitute the fiscal year.

Section 2: The dues of the organization and all assessments shall be set by the Executive Committee subject to a vote of approval by a majority of Executive Committee members.

Section 3: Dues shall be paid annually. Lifetime membership is available. Additional contributions in support of the organization and its activities shall be voluntary.

Section 4: All regular and associate members pay dues, but dues are optional when a member reaches 80 years of age or has elected lifetime membership.

Article V - Officers

Section 1: The officers of the Association shall be President, President-Elect, Secretary, and Treasurer.

Section 2: The officers shall be elected at the annual meeting of the association. The election shall be by secret ballot if there is more than one nominee for a specific office; otherwise a voice vote shall be sufficient. Nominations may be made by the Membership and Nominating Committee or by any member of the UCIEA.

Section 3: The officers shall be elected for one-year terms, except for positions of President and President-Elect who shall serve two years in each position. Officers shall be eligible for re-election, but the President and President-Elect shall not serve more than two terms consecutively.

Article VI - Duties of Officers

Section 1: The President shall preside at meetings, shall exercise general supervision over the affairs of the Association, shall act as President of the Executive Committee, and may serve as ex-officio member of all standing committees. The President or a designated representative may be recommended to the Senate to serve as the UCI Emeriti Association's representative on any Academic Senate Committee to which one or more Emeriti are invited to participate. The President shall recommend to the Academic Committee on Committees individuals to serve on the Emeriti Subcommittee of the Council on Faculty Welfare. The President shall serve as the UCI representative to the Council of the University of California Emeriti Associations (CUCEA). The President-Elect and/or other members of the Executive Committee designated by the President may serve as alternatives and may attend meetings of the CUCEA.

Section 2: The President-Elect shall assume the duties of the President in the absence of the latter and may serve as an ex-officio member of the standing committees. The President-Elect shall chair the Membership and Nominating Committee.

Section 3: The Secretary shall have responsibility with the Director of the Center for Emeriti and Retirees for the preparation and distribution of notices sent to the membership, of communications sent to surviving spouses or significant others upon the death of members, and of official communication with members. The Secretary shall prepare the minutes of all meetings of the organization and its Executive Committee. The Secretary shall be a member of the Membership and Nominating Committee.

Section 4: The Treasurer shall be responsible for the collection of dues, contributions and other payments to the organization and shall be the custodian and oversee the disbursement of organization funds. This officer shall present to the members at each annual meeting a complete statement of the financial affairs and standing of the organization. The Treasurer shall prepare an annual budget in collaboration with other officers of the organization and the Director of the Center for Emeriti and Retirees. The Treasurer shall be a member of the Membership and Nominating Committee.

Article VII - Executive Committee

Section 1: The Executive Committee shall consist of the officers, the past presidents, elected members at large, others invited by the President with the concurrence of a majority of the Executive Committee, the chairpersons of standing committees, and the Director of the Center for Emeriti and Retirees. Also included as non-voting members of the Executive Committee are liaisons from the UCI Retirees Association; the University Forum; and/or the UC Irvine Osher Life-long Learning Institute (OLLI); and the UCI

Academic Senate. In addition, the Provost and Executive-Vice Chancellor (or his/her designate) is an ex-officio voting member of the Executive Committee.

Section 2. Members at large shall be elected for a one-year term at each annual meeting.

Section 3: Vacancies occurring within the Executive Committee may be filled by a majority vote of the Executive Committee upon nomination by the Membership and Nominating Committee. Those so elected shall serve until the next annual meeting and shall be included amongst the nominees for the ~~five~~ elected members.

Section 4: It shall be the responsibility of the Executive Committee to respond to issues involving emeriti. The Executive Committee may also request information or pass resolutions about issues involving the campus, University-wide or general issues not specifically related to emeriti.

Article VIII - Committees

Section 1: Standing and ad hoc-committees and their chairs shall be appointed by the President and the President-Elect with the advice of the Executive Committee.

Section 2: The standing committees shall include but not be limited to: (1) Membership and Nominating; (2) Program; (3) Bylaws; (4) Awards; (5) Welfare; (6) History and Archives; (7) Newsletter.

Section 3: Ad-hoc committees shall be appointed by the President and President-Elect as need arises.

Section 4: Appointments to standing committees shall be for two years with the option to continue on the committee. It shall be the responsibility of the incoming President to review the membership of each standing committee and notify the Executive Committee of needed membership changes.

Article IX - Duties of Standing Committees

Section 1: Membership and Nominating: This committee shall (1) inform newly retired faculty about membership in the Association and actively solicit new members; (2) prepare an annual letter to solicit dues from all eligible emeriti and surviving spouses or partners; (3) maintain the Executive Committee roster and maintain membership records; and (4) prepare a list of proposed officers and proposed new Executive Committee members for a ballot to be presented at the annual meeting. Names for these positions will be presented to the Executive Committee one month prior to the annual meeting and to the membership at large by e-mail or mail at least two weeks before the annual meeting. Names may be added to the list of nominees by suggestions from the floor at the regular annual meeting; (5) maintain the list of standing committees and their members.

Section 2: Program Committee: This committee will (1) plan and implement the educational and social program(s) for the year; (2) make arrangements for time and location of programs; (3) generate publicity for the programs; (4) provide for introductions, equipment, and any other services required by the speakers; (5) prepare summaries of educational meetings for the Newsletter.

Section 3: Bylaws: The responsibility of this committee is to (1) review the Bylaws periodically and propose revisions to the Bylaws to the Executive Committee as necessary; (2) make the Bylaws and proposed revisions available on the website.

Section 4: Awards: This committee shall (1) make recommendations to the Executive Committee for the a) annual Mentorship and b) Outstanding Emerita/us awards. The Committee may also recommend UCIEA nominees for the following awards: a) systemwide Constantine Panunzio Distinguished Emeriti Award for outstanding scholarly work or educational service (such as service in a professional, University, Academic Senate, emeriti, departmental, or editorial post or committees) by an Emerita/us in the humanities or social sciences since retirement; b) the Edward A. Dickson Emeriti Professorship Award to persons of academic rank for service, research, or leadership or teaching; and c) the Oliver Johnson Award for Distinguished Leadership in the Academic Senate.

Section 5: Welfare: The responsibilities of this committee include informing members regarding the current status of University retirement, health care, and other benefits as well as recommending proposals for change. The chair of the committee or other member may be recommended as a representative to the Joint Benefits Committee of the Council of UCI Emeriti Associations (CUCEA) and the Council of UC Retirees Association (CUCRA). The chair of the Committee or other member may be recommended as a representative to the Council on Faculty Welfare and its Emeriti Subcommittee.

Section 6: History and Archives: This Committee shall create and maintain in the Emeriti office, an organized system of files to make accessible retrospective documents which represent the history of the Association and its activities, augmenting such holdings in a timely fashion.

Section 7: Newsletter: A small working committee or two or three members may assist the Editor and gain experience in order that one or another is likely to succeed to the Editor in due time.

Article X – Newsletter

Section 1: The UC Irvine Emeriti Association Newsletter shall be the official publication of the association.

Section 2: The Editor of the Newsletter shall be appointed by the President with the advice of the Executive Committee and shall be a member of the Executive Committee.

Section 3: The Newsletter Editor prepares and circulates at least three times per year a publication that includes announcements of meetings, committee actions, and any additional pertinent news of interest to emeriti and others concerned with emeriti affairs.

Section 4: A committee shall be formed to assist the Editor in completion of the newsletter.

Article XI - Meetings

Section 1: One meeting each year shall be designated the annual meeting. It shall be called to receive reports of officers, committees, and the Director of the Emeriti and Retirees Center, to conduct elections, consider amendments to the Bylaws and other business. At least two weeks notice shall be given to the membership of this meeting via e-mail or regular mail.

Section 2: The organization shall meet at other times and places designated by the Executive Committee, or upon petition of at least ten of the members.

Section 3: Minutes of the annual meeting will be considered and tentatively approved by the Executive Committee at its next regular meeting and shall be posted on the UCIEA webpage. The minutes will receive final consideration and approval at the next meeting of the UCIEA.

Article XII - Quorum

Section 1: A quorum at a meeting of the Executive Committee shall consist of the members present with a minimum of eight members. So long as a quorum is present, decisions shall be made by a vote of a majority of the members present. If a quorum is not present, and if the matter is urgent, decisions may be made by calling a special meeting of the Executive Committee or by mail or e-mail ballot. A quorum for mail or e-mail ballots shall be the members responding with a minimum of eight members, and decisions shall be made by the majority of members responding.

Section 2: A quorum at the UCIEA annual meeting shall consist of the members present with a minimum of 20 members. So long as a quorum is present, elections and decisions shall be made by a majority of members present except amendments to the Bylaws which will require a vote of 60% of members present with a minimum of 20 members present. If a quorum of 20 members is not present at the annual meeting, elections and decisions shall be voted on at the next scheduled meeting, social or business, at which at least 20 members are present or by mail or e-mail ballot. A quorum for mail or e-mail ballots shall be the members responding with a minimum of 20 members, and decisions shall be made by a majority of members responding except for amendments to the Bylaws which require of a vote of 60% of the members responding.

Article XIII - Parliamentary Authority

Robert's Rules of Order, Revised shall be the parliamentary authority for this organization, excepting that the President may overrule a "call for the question" if it appears to her or him that there has been insufficient opportunity for members' participation on a particular question. This may be overturned by a two-thirds vote of the members present.

Article XIV- Dissolution of the Organization

If this Association should dissolve, after paying or adequately providing for the debts and obligations of the organization, any remaining assets shall be transferred within three months to the Regents or to the UCI Foundation as designated by the Chancellor.

Article XV- Amendments

Section 1: Proposed amendments to these Bylaws may be presented to the members either by majority vote of the Executive Committee or by a petition presented to the Secretary for presentation to the members, such petition to be signed by no fewer than five members.

Section 2: Copies of such proposed amendments shall be sent to each member by mail or e-mail not less than two weeks before the next scheduled annual or specially called meeting.

Section 3: A proposed amendment shall be considered adopted if it receives a vote of 60% of the members present at the annual or specially called meeting of the Association, provided that at least 20 members are in attendance. If fewer than 20 members attend, the amendment shall be voted on at the next scheduled meeting at which there are at least 20 members present or by mail or e-mail ballot.