Graduate Student Collaborative Conference Grants | $2,000

Application Deadline – Friday, November 2, 2018

Collaborative Conference Grants may be used to support academic conferences, symposia or colloquia organized by graduate students. Applications must demonstrate contribution to the field and an appropriate audience building plan. Grant funds may be used for honoraria and travel-expenses for invited participants, as well as for catering and conference supplies.

A collaborative project must have at least two (2) co-directors, both of whom should be SOH graduate students. Graduate students representing an SOH research cluster may apply, in which case 1 co-director may be a graduate student from another UCI School who is a member of the research cluster.

The Humanities Commons will support departmental graduate student conferences if there is a demonstrated financial commitment from the department at the time of application. We expect the department to contribute at least $500 for conferences with a budget over $2,000 or at least 25% for conferences with a budget under $2,000.

Award notifications by December 3, 2018; funds must be expended by December 31, 2019.

Application Instructions

Complete the online application form: https://scout.eee.uci.edu/s/grad-conf-fall-2018

- Name and Department
- Organizing Group (if applicable), Conference Name, Dates
- Name and department of co-organizer
- Grant amount requested and total conference budget amount
- Department providing administrative support to organize the conference.

Upload a single PDF document (max 3 pages) with the following:

- A description of the conference, its contribution to scholarship in this field/on this topic, and a list of key participants.
- A detailed budget for the conference
- A list of other conference sponsors and sources of funding.

An email from an appropriate faculty member (such as the research cluster’s faculty director or other supervising faculty member) should be sent directly to Amanda Swain at ajswain@uci.edu. The email should explain the importance of the conference for research in the field, as well as for graduate student professionalization and/or departmental identity.

Grant Payments: For graduate student awards, the Humanities Commons will provide account information so that expenses can be charged to the grant funds. Graduate students should confirm which SOH department will provide financial administration prior to applying for a collaborative conference grant.

If you have questions about the proposal guidelines or difficulties with electronic submission via EEE Scout, please contact Amanda Swain at ajswain@uci.edu or 4-1948.