Welcome to Bio 93, Sections C, D, and E

We are looking forward to seeing you on Friday, Oct 3rd 2014 for our first lecture. Here are answers to some FREQUENTLY ASKED QUESTIONS (FAQs) that you might have before class begins. Please scan through these to see if your question is answered before emailing the Professor.

How do I communicate with the professor? In class and office hours: We encourage students to ask/answer questions in class and to come to office hours (to be announced). If you have a private matter to discuss with the professor you can send them a direct email. Remember this is a professional communication so you should use your UCI email address, a proper salutation (Dear Dr. or Professor – either is OK), use proper punctuation and capitalization, and sign your name.

Enrollment questions

Is there room to enroll in your lecture? Will the professor be signing Add/Drop cards on the first day? All enrollments are done electronically through WebReg. No Add/Drop cards will be signed. Please look at WebSOC to see what seats are available.

Your lecture is full, but I REALLY need this time slot. Can I get in? No, you can only enroll through WebReg. If you have a significant conflict, please go to BioSci Student Affairs, and they may be able to help you.

Can I enroll in an open lecture section and attend your section? I'm willing to sit on the floor. You MUST attend the section in which you are enrolled. Over-full lectures are a fire hazard, and you will not get any participation credit.

I was enrolled, but got kicked out by the registrar because of unpaid fees or other random problems. How do I get back in? Please schedule a meeting with Carolyn Willman at BioSci Student Affairs

I am a biology major or need this class to graduate, and I can't get in. What should I do? Please schedule a meeting with Carolyn Willman at BioSci Student Affairs
It is the end of Week 2 and there's now room to add your class. How do I make up points in lecture and discussion? We do not recommend adding late. You cannot make up any missed points in lecture or discussion, and you have missed a significant amount of lecture material.

**Textbook / Reading**

**What textbook do I need?** The new (gray cover) 5th custom edition of Campbell Biology, which are selected chapters from the Full 10th Edition, by Reece et al., Benjamin Cummings.

Available in the bookstore.

**Can I use an older custom edition (green or blue cover)? Or a used book?** Yes, but:

1. You are responsible for finding any changed or missing readings or figures.
2. While the chapters we use are the same, as is much of the information, the new edition does contain some new material. In addition, the page numbers for readings and text figures referred to in the class are slightly different than previous versions.
3. There will be new custom edition copies on reserve in the library that you can use to correlate old version of text with new version.
4. You will not have access to the optional MasteringBiology.com activities that many students find helpful.

**Can I use the full text rather than the custom edition?** Yes.

**Are the readings required?** Exam questions are based primarily on lecture material. However, the assigned reading in the textbook is important as an additional learning aid.

**Do I need to bring the textbook to lecture?** No. Bring you iClicker and be prepared to take notes.
How do I access the MasteringBiology.com activities? Activities on MasteringBiology.com are OPTIONAL and require a NEW textbook.

- If you have a NEW book, an access code and registration instructions will be included inside.
- You will be asked if you have a Course ID when you register. There ISN'T one for this class. Leave blank.
- After you register, choose "Explore the Study Area."
- Use the drop-down menu to choose the relevant chapter
- From the resulting list, choose the study activity of interest.

Clicker Questions

Do I need a clicker? Yes, you must have an iClicker brand clicker,

Where do I get the clicker? At the UCI Bookstore. If you have more than one class that needs a clicker, you only need one.

Can I use my friend/roommate's clicker? Not recommended, unless the friend does not need it for the entire quarter. You must register the clicker online to your name, and a clicker can only be associated with one name during the quarter.

Can I use a used clicker? Yes, but you must register it to your name and ID.

Can I use my iClicker from last year? If it is the correct kind, yes, but you must re-register it to your name and ID. The iClicker.com website clears out its registrations each year.

I can't read the ID on my used clicker. What do I do? If the ID number has rubbed off the label, take the clicker to the coursebook counter at the UCI Bookstore and they will help you.

Can I go to another lecture and get credit for clicking in there? No.
What if I have an emergency and HAVE to miss my lecture just this once. Can I attend a different lecture and use my clicker and get credit? No, you will get no clicker credit if you click in during the wrong lecture. You do not need to click in every day in order to get full clicker credit.

I have to miss lecture. Can I give my clicker to a friend and have them click in for me? No. Since you are receiving credit for clicking in during lecture this is considered academic dishonesty. There are repercussions if you are caught doing so.

My clicker light doesn't go on and I put in fresh batteries. What do I do? Are you using Duracell brand batteries? The iClicker website recommends using a different brand as Duracells tend to be slightly shorter.

I lost my clicker. What should I do? Buy a new one, register it to your name, and email the Admin TA with the new ID number.

I've been clicking in. Why did I get a zero for the clicker registration points? You need to register your clicker online.

But I DID register. Why do I still have no clicker points? Generally, this is because you typed something incorrectly when you registered. Go register again, and then email the Admin TA with all the needed details. Note that your clicker ID may have a zero, but it will NOT have the letter "O."

I'm clicking in during lecture, but I'm not getting credit for some days. Why? You have to click in to about 75% of each day's clicker questions in order to get credit for participating on that day. If you come late or leave early, you are missing too many questions and will not get credit.

I left my clicker at home over the weekend. Can I borrow a friend's? Sorry, no. You can switch to an entirely new clicker once, but you cannot switch back and forth.

Can I click multiple times for each question? yes, but only the last answer you
choose gets registered.

**Attendance Questions**

Do I need to go to class every day? We recommend you attend all lectures, as not all information provided in class will be listed in the notes. Participation is also required for full course credit.

I have to miss class because of an emergency. Whom should I email, call or talk to? You do not need to contact anyone. We do not give points for attendance, and you cannot make up participation points. But you do not need to be present every day to get full participation credit.

Can I attend a different lecture and get clicker credit? How about just once, because of an emergency? Sorry, no.

I added the class and missed the first lectures. What should I do? We cannot provide makeup lectures or participation points for students who add late. We suggest finding a study partner in your lecture or discussion, and asking them to help you learn what was covered in the lectures you missed.

**Discussion Section Questions**

Is discussion mandatory? You must be concurrently enrolled in a lecture and one of its associated discussions. You must be present and participate in order to earn discussion points.

Do I need to attend the discussion section in which I am enrolled? Yes

Will the TA be signing Add/Drop cards on the first day? No. Please see below for more info.

I need to switch discussion sections. What should I do? Don't use WebReg or you may lose your place in lecture as well. Please go to [BioSci Student Affairs](https://bioq.ucsd.edu/student-affairs).
When do discussions meet? Discussions begin meeting on the first day of class, even if lecture has not yet met.

Can I make up missed discussion points? No. You must be present and participate in discussion in order to earn points. Refer to your discussion TA's syllabus for more information.

Am I required to attend my TA's office hours? No, but doing so is recommended.

Can I visit the office hours of another discussion leader? Yes, but please let that leader's students talk to them first.

Technology Questions
I don't have Microsoft Office to open the PowerPoint lecture files. What should I do? In this class, you will need to be able to access MS Word files, MS Powerpoint files, and make pdf files. If you do not wish to purchase MS Office (Student pricing available at the UCI Bookstore), then download the free Open Office software and learn how to use it.

I can't open the lecture pptx files on the class website. What should I do? If you have an older version of MS Office, you can download a converter to open the new pptx files (Mac or Windows). If you don't have MS Office, we recommend you purchase it or download the free software Open Office.

Can the instructors post the lecture notes as something other than pptx? No, the instructors post the lecture notes as a courtesy, and cannot upload multiple formats.

Can the instructors post the lecture powerpoints earlier? No, the instructors post the lecture notes as soon as they are ready.

Exam Questions
Do I need to bring a scantron to the exam? No, just bring a pencil and your UCI ID.
I don't have my UCI ID. Should I bring my driver's license? You need your UCI ID. Please go get one before the exam.

Can I take an exam for another lecture and have it count for points? No. You need to take the exam for your lecture at the scheduled time.

I have a family emergency / car accident / serious illness / scheduling conflict and will miss the exam. Can I take a makeup? There are no makeup exams.

When will I get my exam score? The key will be posted after all sections have taken the exam. Your score will be posted after the exams are returned via Rapid Return to your EEE Dropbox.

I got my exam score. What is the letter grade for that score? There are no letter grades given for any assignment. Letter grades are determined at the end of the quarter. Generally speaking, getting above the mean is an A or B, getting below the mean is a C or lower.

I have ____ points so far in the class, what is my grade? How many points do I need for a ____? Grades are determined at the end of the quarter. We cannot forecast your grade.

Will there be extra credit available? No.

I have NEVER gotten such a low score on a biology exam. I'm really concerned. What should I do? Many students are shocked by the difficulty of our exams, which test strongly on integration and application of lecture information rather than simple memorization. We post tips on the class website, but you can also make an appointment to meet with your discussion TA or with an instructor to get specific advice. Before you meet with someone, print your exam and mark all of your answers and indicate which were right and wrong.

If you feel you are having difficulty with a concept, do not wait to seek help. Attend a professor's or TA's office hour to have your questions answered.
 ______ offers tutoring for this class. Are they associated with this course?

Tutoring services are run independently of this course. Course administration provides no information or resources to these services.