

## Streaming / Recording in SSL 270

SSL 270 is a 'Zoom Room' equipped with microphones and cameras to facilitate hybrid courses, guest speaker sessions, and other Zoom-based activities.

In addition to the regular features of a Smart Classroom, the SSL 270 lectern has a second touchscreen control panel specifically for controlling the Zoom Room features.

- 1. Use the right control panel to turn on system, adjust volume, choose 'PC' as your source\*
- 2. Login to the PC with UCInetID and password
- 3. Launch your Zoom meeting from the PC
- 4. IMPORTANT: **Mute the PC's volume entirely** (PC volume control is in the lower-right), and **mute the microphone in Zoom** on the PC



- 5. In Zoom on the PC, click the green shield icon 🤣 in the upper-left to find the meeting ID number
- 6. On the left control panel, press 'Join' and enter the meeting ID
- 7. Use the right control panel to turn on the microphone array



See reverse for



The button is green when the ceiling mic array is on



The button is red when the ceiling mic array is off

8. Optionally, use the right control panel to customize the Zoom Room's camera and microphone settings as-needed

## **Need Help?**

Dial 48833 from the phone on the classroom wall for our help line

(949) 824-8833 / smartclassrooms@uci.edu / classrooms.uci.edu



\* For streaming or recording, choose PC for access to the classroom microphone(s), speakers, web camera, and document camera. To use a laptop, tablet, etc. launch a Zoom meeting on the PC and join from your other device so you can share your screen through Zoom while still retaining access to the equipment attached to the classroom PC.