

FINAL EXAM – INSTRUCTIONS

GENERAL INFORMATION

The Final Exam takes place at the following times:

- (1) LEC A (MWF 11-12 in 104 RH): Friday, March 20, 8-10 AM
- (2) LEC F (MWF 10-11 in 1600 DBH): Monday, March 16, 10:30 AM - 12:30 PM

Absolutely no books or notes or personal electronic devices are allowed, and you have to take the exam by yourself, without collaboration with others.

There are 3 exceptions to the above rule:

- (1) You are allowed to use your phone to check your e-mail, in order to look for announcements or corrections that I may send
- (2) You are allowed to e-mail me for clarifications or if you notice a typo
- (3) You may use your phone to scan your exam.

HOW THE EXAM IS GOING TO WORK

- (1) At the start of the exam time (so 8 AM for LEC A and 10:30 AM for LEC F), you will go to Canvas and access the exam on the **Assignments**-tab. In the small chance that I am unable to post the exam on Canvas, so I might send it to you by e-mail.
- (2) You then take the exam for 2 hours, using your **own** sheet of paper. **Please start each question on a new sheet and just use one side per sheet.** Ruled paper is ok, and I'd personally recommend using a pen (but pencils are ok too). You are also allowed to type your exam, or just write directly on your iPad or laptop.
- (3) Then you will scan your exam and upload it under the assignment tab on Canvas (the same place where you received the exam). You may use a scanner, or a scanning app like the Notes App on the iPhone (simply click on the camera icon at the bottom and then on Scan Documents), or TinyScanner, Dropbox, HPSmart. **Please upload everything as a single PDF file.** We do not accept JPEG files or camera files.

Note: If and only if Canvas crashes and you cannot upload your pdf file, you are allowed to send it to me (my e-mail is drpeyam at gmail dot com)

Although the exam is 2h long, you are given an extra 20 minutes to upload your files. You are supposed to take the exam for 2 hours and then use the remaining 20 minutes to upload your files. **There will be no mercy if you fail to submit**

the exam after your allotted time.

If you feel uncomfortable with the submission process, then you can print your exam and give it to me in person, but you have to do it within the allotted time!

A NOTE ABOUT CHEATING

If you get caught cheating, then you will get an automatic F in the course, and will be subject to further disciplinary actions. At the beginning of the exam, you will sign a statement certifying that you're abiding by the academic integrity policy, that your exam answers are your own, and that you did not use any outside resources to take the exam. Although some cheating will inevitably happen, I will try to minimize it by having different versions of the exam.

FAQ

- (1) **Can I take the exam in the usual exam room (1600 DBH or 104 RH)?**

Yes, provided that the room is only 25 % full and there is enough space between you and your neighbor. Make sure your laptop is fully charged before you enter the room

- (2) **I am a DSC student, will I be able to get my usual exam accommodations?**

Yes, you are guaranteed to take the final with your usual exam accommodations

- (3) **In case there is a server overload with Canvas, would it be possible to e-mail you my exam?**

This is a rare case, but in this case yes. Please try to upload your exam with Canvas and use e-mail only in case of an emergency

(4) Can I take pictures of my exam with my phone

Yes but at the end you must send the exam as a single pdf file, so don't send me 30 picture files

(5) Can I hand the exam to you in person?

Yes, but you need to do that within the allotted 2h20min, otherwise I cannot accept it

(6) Can I type my exam or write my answers on my iPad?

Yes, but keep in mind that this might take longer and you might not be able to finish the exam on time in that way. In any case, you'll need to send your exams in a single pdf file.

(7) Will the final exam still replace my midterm grade if I do better on it?

Yes, unless the math department forces me to change my policy.

(8) Is the final exam optional?

Unfortunately, the final exam in my class is mandatory.